



## **Julington Creek Elementary School PTO**

General Assembly Meeting Agenda

Tuesday, August 20, 2024

6:30 PM

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### **1. Welcome & Call to Order**

### **2. Principal & Board Reports**

- a. Principal - Dr. Joy Reichenberg
- b. President - Elizabeth Lynn
- c. Treasurer - Ashley Janicki

### **3. Committee Reports**

- a. Membership – Ariella Stallcup & Jenn Empey
- b. Community Partnerships - Leigh Starnes
- c. Spirit Wear – Jencie Hecht & Ariella Stallcup
- d. Build-A-Jag - Jencie Hecht
- e. Book Vending Machine – Kelsey Langenfeld

### **4. Old Business**

- a. School Supply Kits – Elizabeth Lynn & Ariella Stallcup
- b. Update on One Book One School program – Jodi Johnson

### **5. New Business**

- a. Fieldtrip T-shirts request (Heidi Karl) - \$7769.50
- b. JCE Food Pantry Expense Line request - \$2000 (donated funds)
- c. Community Partnerships Expense Line increase - \$1000
- d. Membership Expense Line increase - \$1000
- e. Build-A-Jag Expense Line increase - \$500
- f. Spirit Wear Expense Line increase - \$500

### **6. Questions**

### **7. Adjournment**

### **Upcoming Events**

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Spirit Stick Sale (in-school) – Friday, September 6

PTO General Assembly Meeting - Tuesday, September 10

Build-A-Jag - Thursday, September 12

Spirit Night at Cantina Louie - Monday, September 23

# JCE PTO GENERAL ASSEMBLY MEETING

## AUGUST 20, 2024 MINUTES

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### WELCOME

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Elizabeth Lynn began the meeting at 6:46 pm following JCE 101.

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### PRINCIPAL'S REPORT

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Dr. Reichenberg reported we've had a great launch to this school year. We just completed day 3 with all of Kindergarten students on campus. Thank you to everyone for patience with car line. Our kids are getting better with their stamina and teachers, too. The first round of progress monitoring assessments start next week (completed 3 times a year). This is just a baseline to see where the students are and we hope to see growth throughout the year. STAR testing is for K-2, and FAST is for grades 3-5. Save the date for curriculum nights: 1st grade will be Thursday, August 29 at 6:30 pm, 3<sup>rd</sup>/4<sup>th</sup>/5<sup>th</sup> grades Wednesday, September 4 at 6:30 pm, and 2<sup>nd</sup> grade Thursday, September 5 at 6:30 pm. Please sign up for volunteer clearance through the county as soon as possible. This will last for 3 years. I will try to send out the weekly email with reminders and updates. Starting in September, I will send out a monthly newsletter. Please ask teachers for more information when in doubt.

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### PRESIDENT'S REPORT

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We begin our fiscal year on July 1- June 30. Our first event this summer was Kindie preview. It was great to meet so many new Jags. Jazzy was there. School supply kits came in late July. Thank you for ordering! Membership drive started in July. It's been awesome so far! Leigh Starnes, the Community Partnerships Chair, has been working hard to bring businesses and organizations back on board for this year. Banners on the fence are the current sponsors, so please support those businesses when you can. In August we hosted the staff for a welcome back breakfast and served a continental breakfast. We provided Nothing Bundt Cakes for gifts. The Kindergarten meet up was canceled due to the hurricane. At Meet and Greet that week, we sold spirit wear for the first time in several years. Our chair for spirit wear is here tonight, and we appreciate the new designs she's come up with this year. We have stocked the staff lounge with snacks. We typically alternate between families and businesses to sponsor the snacks. If you're a business and are interested, please reach out. Dan Brown has been working hard completing landscaping in the front of the school. The speaker system that was approved last year is in the works with approval from the county hoping to come soon. Build-A-Jag is coming up on September 12, and Boo Bingo will be on October 18. We are looking for volunteers for 5<sup>th</sup> grade celebration committee. Volunteers would work with the 5<sup>th</sup> grade team to put together a field day for our 5<sup>th</sup> graders. Please talk to Mrs. Thompson or the executive board for more information. They usually have inflatables and a Kona Ice truck. Thank you for a fantastic start to the school year!

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### TREASURER'S REPORT

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Ashley reported the company who had been paying for Quickbooks previously completed their donation on June 30, 2024. We had to start fresh and pull over old documents from the Google drive and re-input into the system to start our own account. We removed line items that we will never use again, like 50<sup>th</sup> birthday celebration, etc. We've had a great year with business partnerships and membership sales so far. Spirit sticks were sold at Meet and Greet and sold \$176 worth. Spirit merchandise has been split into 2 categories (in person and online) with in person bringing in almost \$5000 so far. The rock is selling great and almost has hit budget. The kindie signs didn't sell like we had hoped, but we sold about half of budgeted. We aren't out any money due to ordering through the company only what was sold. Conie's spirit night brought in \$329 with the check already received. We purchased SSYRA books for the media center with one more coming in September. The sunshine fund helps to celebrate staff birthdays who are members and national celebration weeks.

Cafeteria lanyards and badges were purchased under budget. We were able to find for cheaper this year. Students were all given a scented pencil and delivered to teachers' mailboxes last Friday as a student giveback. The book vending machine was purchased last fiscal year and the current money being spent is to stock the machine. We will have a couple stocks this year. We paid for the rock to be decorated as a welcome back. The accounting fees are for Quickbook fees. General fund has been used for anything that doesn't fit into other categories, such as bulletin board supplies, Jazzy's new feet, etc. Insurance renews in July and has been paid. CheddarUp fees were also paid in July. We've had expenses for banners and magnets for community partnerships. Membership expenses covered magnets and book bag tags. Spirit sticks have been restocked for upcoming sales.

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## COMMITTEE REPORTS

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- a. Membership—Ariella Stallcup & Jenn Empey
  - i. Ariella reported the goal for membership was 10% increase from last year. We currently have 75 staff members signed up with a goal of 80 members. Staff, please tell your friends to sign up! We plan on providing a pizza lunch when we get to 80 staff members. We have had 209 family members join so far, and when we hit 300, we will do a giveaway. So far 5 people have received Code Ninja gift cards, JCE pennants, bow, bag, socks, and did a drawing for staff members who joined by the first week of school. Mrs. Taylor is getting a basket of her favorite things from her wish list. If you joined recently and haven't received your membership bag, they will be coming home every Friday now. Thank you to teachers for sending home. Our goal was \$8,000, and we've brought in \$13,045 so far.
- b. Community Partnerships—Leigh Starnes
  - i. Leigh reported we've had a lot of support this year. We are just under \$2000 from where we were last year. There are still a few companies I'm working on. Please use our local companies for local services. They provided fun swag for our PTO member bags. Conie's gave us around \$300 for spirit night. Thank you for coming! Cantina Louie spirit night is coming up on September 23.
- c. Spirit Wear—Jencie Hecht & Ariella Stallcup
  - i. Jencie reported we have a new vendor for spirit wear this year and a new process. We've made over \$4000 so far in in-person sales. Online sales closed on 8/18 and will be delivered to students' classrooms to come home in September. We don't have a number back on how much we've made so far. We've had about 50 orders so far. We will reopen online sales later in the year for those who missed it.
- d. Build-A-Jag—Jencie Hecht
  - i. Jencie reported on September 12 we will have our 2<sup>nd</sup> Build-a-Jag event, which is similar to Build-A-Bear. We have a jaguar, sloth, or alligator options this year. We have 2 time slots to choose from, 6:15-7 and 7:15-8 pm. It's a fun way to meet people, kids can enjoy popsicles at the end, and take a picture with Jazzy.
- e. Book Vending Machine—Kelsey Langenfeld
  - i. Kelsey reported most people have probably seen the book vending machine in the front office by now. It's purely a giveback to the students. I've ordered books for about \$2.42 per book, ordered 331 books for \$821 total. This Thursday is the ribbon cutting ceremony. All kids up to this Thursday of August birthdays will come and get a book. After that it will be a weekly system and receive their birthday book that week. A SignUp Genius will come out every couple of weeks for birthday buddies help. Half birthdays are also included.

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## OLD BUSINESS

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- a. School Supply Kits—Elizabeth Lynn & Ariella Stallcup
  - i. Ariella reported the school supply kits were sold last year with 394 kits sold at \$3400 total. Profit hasn't been totaled and company hasn't gotten back with us yet. Thank you for all the help and our board for delivering them.
- b. Update on One Book One School—Jodi Johnson
  - i. Jodi reported at the May meeting we voted and approved to find one book for the whole school. We were unable to find that book. A whole bunch of research was done, tons of books read, but we couldn't find a

book that would appeal to K and 5<sup>th</sup> grades but that was also meaningful or appropriate. That money we voted to spend on that is back in our unallocated funds. We can do something else with that money. We hope to revisit this in the future.

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## NEW BUSINESS

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- a. Fieldtrip T-shirts request (Heidi Karl)--\$7769.50
  - i. Heidi reported each year the classes get a field trip t-shirt. In the past we've done tie-dyed or solid colors. We thought we'd possibly have the PTO funds to pay to cut down on burden to families. They are \$7.50-\$8.00 per t-shirt. Each student, classroom teacher, and paraprofessional will have one. There will be a few extra ordered for new students. We're looking at 50/50 blend shirt that are a little softer with wider necks and a solid color. It will be easier to match if the student doesn't get one when enrolling later in school. Every student would receive one. Last year we had a lot of scholarship requests for shirts.
  - ii. APPROVED via paper ballot, 44 yes, 0 no
- b. JCE Food Pantry Expense Line request--\$2000 (donated funds), Pastor Lou Weber
  - i. Lou reported last year there was a program happening at the school with kids being identified who needed extra food on the weekends. Funding was cut and couldn't continue. HUGS asked the local school to continue the program. We have a committee now that has met over the summer, and we've come up with a way to provide this for these families.
  - ii. We are asking for a budget line item to provide for this. We've talked about a couple ways to make a donation in the future.
  - iii. APPROVED via paper ballot, 44 yes, 0 no
- c. Community Partnerships Expense Line increase--\$1000, Leigh Starnes
  - i. Leigh reported the more money that comes in from community partnerships, the higher expenses we incur. We have a company that provides the banners for \$40 a banner. We do have more banners needed due to new partners and partners who have new logos.
  - ii. APPROVED via paper ballot, 44 yes, 0 no
- d. Membership Expense Line increase--\$1000, Ariella Stallcup
  - i. Ariella reported we are offering the PTO volunteer shirts this year. Money has been collected, and we've sold 83 shirts for a \$1245 total. In Ashley's report, I've spent \$842 of \$2000 budget. We do have some giveaways and staff pizza lunch, so we are asking for \$1000. It's just a pass through expense for the budget.
  - ii. APPROVED via paper ballot, 43 yes, 1 no
- e. Build-A-Jag Expense Line increase--\$500, Jencie Hecht
  - i. Jencie reported they have a \$2500 budget. If we sell more kits, we have to buy more. 180 people have signed up so far.
  - ii. Kelsey Langenfeld made a motion to increase the ask to \$1000 extra instead of \$500 with Jackie Clarke seconding the motion.
  - iii. APPROVED via paper ballot, 43 yes, 1 no
- f. Spirit Wear Expense Line increase--\$500, Jencie Hecht
  - i. Jencie reported the budget is \$4000. It's different this year with online and in person sales, so we are asking for \$500 increase to ask for more merchandise to buy for things later in the year.
  - ii. APPROVED via paper ballot, 44 yes, 0 no

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## QUESTIONS AND COMMENTS

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- a. A parent asked if parents can sponsor teachers for PTO membership. We will get her information after the meeting and discuss further.
- b. Upcoming Events:
  - i. Spirit Stick Sale (in school)—Friday, September 6

- ii. PTO General Assembly Meeting—Tuesday, September 10
- iii. Build-A-Jag—Thursday, September 12
- iv. Spirit Night at Cantina Louie—Monday, September 23

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## **MEETING ADJOURNED AT 7:33 pm**

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Motion to adjourn meeting by Mrs. Thompson and seconded by Leigh Starnes. All in favor. APPROVED.



## **Julington Creek Elementary School PTO**

General Assembly Meeting Agenda

Tuesday, September 10, 2024

6:30 PM

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### **1. Welcome & Call to Order**

### **2. Principal & Board Reports**

- a. Principal - Dr. Joy Reichenberg
- b. President - Elizabeth Lynn
- c. Treasurer - Ashley Janicki
- d. Secretary - Katie Lindsey

### **4. Committee Reports**

- a. Spirit Sticks - Leigh Starnes & Ariella Stallcup
- b. Membership - Jodi Johnson (for Jenn Empey & Ariella Stallcup)
- c. Build-A-Jag - Jencie Hecht
- d. Boo! Bingo - Erica Foster & Beckie Wagner
- e. Boo Grams - Kelly Anderson & Jenn Empey
- f. JCE Food Pantry - Lou Weber
- g. Spirit Wear - Jencie Hecht

### **5. Old Business**

- a. Class/field-trip t-shirts
- b. Car-line speaker system

### **6. New Business**

- a. Jag Challenge 2024
- b. Gaga Ball Pit request - Coaches Petrick, Meyer & O'Donnell - \$5230.52

### **7. Questions**

### **8. Adjournment**

### **Upcoming Events**

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Build-A-Jag - Thursday, September 12

Spirit Night at Cantina Louie - Monday, September 23

PTO General Assembly Meeting - Tuesday, October 8

Boo! Bingo - Friday, October 18

# JCE PTO GENERAL ASSEMBLY MEETING

September 10, 2024 MINUTES

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## WELCOME

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Elizabeth Lynn began the meeting at 6:33 pm.

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## PRINCIPAL'S REPORT

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Dr. Reichenberg reported we have put into place our positive referral system for the year and class positive referrals so students can work together to earn class prizes. We've had classes earn popsicle parties, root beer floats, and extra recess so far. We are almost finished with FAST testing. If you haven't seen it on social media, the book vending machine is a huge hit! The kids are loving it and looking forward to coming each week. The Book Fair will be September 30 until October 11. If you're interested in helping out, please reach out to Mrs. Clarke or Mrs. Mitlyng. The end of September will celebrate freedom week. The morning announcements will be focused on the Constitution and the Declaration of Independence. We appreciate all the parents supporting us at home this school year.

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## PRESIDENT'S REPORT

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Elizabeth Lynn reported that Build-A-Jag is this Thursday night. We have some extra kits for the 7:15 pm time slot that will be first come, first served. We're having the room parents meeting next Thursday, September 19 at 9:15 am in the cafeteria. Beth Boackle will be heading the meeting. Teachers, please let your room parents know about that meeting. We are looking for a small committee for 5th grade field day planning for the end of the year. There will be an email with volunteer opportunities coming out soon and will include book fair, media center, art room, etc.

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## TREASURER'S REPORT

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Ashley Janicki reported the spirit stick sale last Friday made over \$1400. We have sold in-person spirit wear merchandise and online sales. We had a budget to make \$5000, and we've made \$5651 so far. Build-A-Jag has sold just shy of \$5000 in kits. Receipts are coming in for quarterly carts. We have purchased \$249.95 in positive referrals prizes. We've purchased shelving for the PTO closet out of the general fund to organize the space. Membership had expenses for t-shirts sold, which we had to write a check for. The staff was provided with a pizza party last week for meeting the goal of 80 members.. Receipts are still coming in for Build-A-Jag supplies with returns still needing to be made.

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## MINUTES APPROVAL

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Katie Lindsey asked for all in attendance to review the 8/20/24 minutes provided at the start of the meeting (also emailed out previously to all PTO members). April O'Donnell made a motion to dispense a verbal reading of the minutes with Jencie Hecht seconding that motion. Leigh Starnes made a motion to approve the minutes, and Mr. Seal seconded the motion. All in favor. Approved.

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## COMMITTEE REPORTS

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- a. Spirit Sticks—Leigh Starnes and Ariella Stallcup
  - i. Leigh reported JCE students visited the Jaguar Den for the first sale. We really appreciated the space, so thank you for clearing it out. The students had a great time selecting from new spirit sticks and discounted ones. The next sale will be Friday, November 22.
- b. Membership—Jodi Johnson (for Ariella Stallcup & Jenn Empey)

- i. Jodi reported we're at 302 members now, which is a huge increase from last year. Both staff and family are included in this total. We have 83 staff members with only 2 classroom teachers who haven't joined yet. When we hit 80 staff members, we threw them a pizza party from Five Star Pizza. We've done several fun giveaways, including spirit wear, Chick-fil-A gift cards, etc.
- c. Spirit Wear—Jencie Hecht & Ariella Stallcup
  - i. Jencie reported if you've ordered spirit wear for school pickup, it's up here at the meeting. If not picked up tonight, it will go to the office and be delivered to classrooms. You can also grab the PTO shirt at the meeting tonight. We will open a sale later in the year to sell in cycles.
- d. Build-A-Jag—Jencie Hecht
  - i. Jencie reported Build-A-Jag is Thursday. We have a few spots left at 7:15 pm. If anybody wants to volunteer in the 2nd time slot, we'd love to have you. Thank you for the support!
- e. Boo! Bingo—Erica Foster and Beckie Wagner
  - i. Beckie reported we've had 2 committee meetings so far and are hard at working getting everything ready. We are able to offer 12 more tables in the cafeteria this year. We're also going to offer the sensory room again this year in the pod. We're keeping a lot the same. We will have prizes and goldfish. We will have a best costume contest for families again.
- f. Boo Grams—Kelly Anderson and Jenn Empey
  - i. Elizabeth reported for Kelly and Jenn. They have just begun to discuss and plan. They will go on sale October 8-15 and will offer a class gram, as well.
- g. JCE Food Pantry—Lou Weber and Melissa Weber
  - i. Melissa reported we are packing about 20 bags a week with potential for needing 30 bags. We have gotten fresh produce and free food from another organization. We pack food on Thursdays in the morning. Thank you to PTO for sharing the packing event on Sunday. Part of these packed on Sunday will go back to JCE. We will be able to start making donations on CheddarUp when buying other items soon.

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## OLD BUSINESS

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- a. Class/Field Trip T-Shirts
  - i. Elizabeth reported we approved them last meeting in August. They've been ordered and we are waiting on them to come in. Heidi was able to call and negotiate a better price for us since our spirit wear chairs had gotten a better quote.
- b. Car-line Speaker System
  - i. Elizabeth reported that at the May meeting we voted to approve a Bluetooth car line speaker system. Unfortunately the company hadn't quoted the correct system, so the number came back several thousand dollars more than what was approved. Currently the admin team is looking at other options. We may revisit as membership later. It's currently on pause.

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## NEW BUSINESS

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- a. Jag Challenge 2024
  - i. Kelsey Langenfeld reported we're going to do a color run. A lot of information will be coming out in the coming weeks. We had a test color run and want to fine tune a couple of details. If anybody knows anyone who would want to sponsor sunglasses for the children, please let us know. We're working on a list of big ticket items to fundraise for Jag Challenge.
- b. Gaga Ball Pit Request—Coaches Petrick, Meyer, and O'Donnell, \$5230.52
  - i. Coach Petrick reported kids love the game gaga ball. It's a fun game where we smack the ball in a pen and can use the walls as game play. We had some parents years ago make the current gaga pit fence outside. It's getting old, and our admin was really concerned about splinters and the safety of the fence. We found a company that offers plastic and portable options. We can move it in several different areas to take dirt and rocks out of the equation. We just need the funding. The teachers can also use this as a reward. Fourth graders had a petition last year to bring the gaga pit back because they loved it so much. We found a rubber turf mat for flooring. We could bring it inside during the rain and could use on the shaded area,

too. The price includes the pit and flooring. We can house in the PE shed and move it to areas that we can utilize. The turf is easier to store and roll.

ii. Questions:

1. Kara Gerger asked, "Is there a warranty on it?" Coach Petrick responded, "It's not going to be out all the time every day. Not sure on the warranty but there might be a manufacturer's limited warranty."
2. Laura Shields asked, "What kind of plastic is it?" Coach Petrick responded "It's a little softer plastic."
3. Kelly Robinson asked, "Are any other schools using this? Or any approval needed by the district?" Coach Petrick responded, "No because the PTO is purchasing, no prior approval is needed. Other schools do have gaga pits but all different forms."

iii. APPROVED via paper ballot, 37 yes, 0 no

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## QUESTIONS AND COMMENTS

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- a. A parent asked if the book vending machine will also be for half birthdays for the summer kids. Yes.
- b. What is the date for the color run? Jag Challenge is Nov 1-15 with the run Nov 15.
- c. Another round of PTO shirts will happen soon.
- d. Upcoming Events:
  - i. Build-A-Jag—Thursday, September 12
  - ii. Spirit Night at Cantina Louie—Monday, September 23
  - iii. PTO General Assembly Meeting—Tuesday, October 8
  - iv. Boo! Bingo—Friday, October 18

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## MEETING ADJOURNED AT 7:07 pm

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Motion to adjourn meeting by Leigh Starnes and seconded by Kelsey Langenfeld. All in favor. APPROVED.



## **Julington Creek Elementary School PTO**

General Assembly Meeting Agenda

Tuesday, October 15, 2024

6:30 PM

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### **1. Welcome & Call to Order**

### **2. Principal & Board Reports**

- a. Principal - Dr. Joy Reichenberg
- b. President - Elizabeth Lynn
- c. Treasurer - Ashley Janicki
- d. Secretary - Jodi Johnson (for Katie Lindsey)

### **4. Committee Reports**

- a. Boo! Bingo - Erica Foster & Beckie Wagner
- b. Boo Grams - Kelly Anderson & Jenn Empey
- c. Community Partners - Leigh Starnes
- d. Jag Challenge - Ariella Stallcup, Kelsey Langenfeld, & Jencie Hecht
- e. Spirit Wear - Jencie Hecht

### **5. Old Business**

- a. Gaga Ball Pit

### **6. New Business**

- a. Storage cabinet and bins for JCE Clinic - \$1000
- b. Jag Challenge - request for expense line increase - \$3000
- c. Jag Challenge - staff appropriations

### **7. Questions**

### **8. Adjournment**

### **Upcoming Events**

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Boo! Bingo - Friday, Oct. 18

Chick-Fil-A Nugget Tray Pre-Orders - Oct. 21 - 28 (pick-up at JCE on Nov. 1)

Spirit Night at Zaxby's (San Jose Blvd.) - Tuesday, Oct. 22

Jag Challenge - Nov. 1 - 15 (Color Run on 11/15)

PTO Meeting - Tuesday, Nov. 12

# JCE PTO GENERAL ASSEMBLY MEETING

October 15, 2024 MINUTES

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## WELCOME

Elizabeth Lynn began the meeting at 7:11 pm after the conclusion of the Town Hall presentation on Half-Cent Sales Tax and one mil increase by county representatives..

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## PRINCIPAL'S REPORT

Dr. Reichenberg reported the county will be extending the first quarter due to 5 days missed from the hurricanes. Report cards will now be issued on 10/23. There's still no word on making up dates for the missed hurricane days yet, but we will keep you updated once it's decided. Dr. Reichenberg wants to extend a big thank you on behalf of Mrs. Clarke for all of the help with book fair in between 2 hurricanes. We celebrated our first Character Counts class winners last Friday with breakfast. The first quarter ROAR is coming up tomorrow on 10/16. Students will get to enjoy snow cones on our coldest day of the school year so far. Teachers are doing an amazing job. Students are learning at high levels and are so engaged. Mrs. Hatcher and I love seeing teachers in action. Check for items in the lost and found. They will be donated soon at the end of the first quarter. Please add names in all jackets.

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## PRESIDENT'S REPORT

Elizabeth Lynn reported that volunteering this past month has been so amazing with all of the changes from the hurricanes, so thank you so much for showing up and answering the call to help. Teachers have mentioned how much students love seeing parents on campus, and it helps them feel supported. Boo Bingo is coming up this weekend. Boo Grams are on sale for \$3 for a single gram and \$20 for a class gram. Jag Challenge is coming soon next month. After Thanksgiving we will have Holiday Shop. We have been discussing big ticket items for what we can do with Jag Challenge funds raised, such as outdoor playground enhancements, technology, etc. Keep an eye out for more information in emails soon.

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## TREASURER'S REPORT

Ashley Janicki reported we have a new Community Partner, Burn Boot Camp, to stock the lounge for October, and they also donated 5 gift certificates for teachers for 1-month gym membership. We added more spirit wear income. We received the first check from EPI from school supply kit sales. There's one more coming for around \$40. We received \$200 from Cantina Louie for the spirit night. We purchased a gaga ball pit for PE, which was voted on in the last meeting. We restocked SSVRA brag tags. We bought some items for the staff tea cart and spent more from the sunshine funds. Friday, the 13th gift for students were provided and included gummy bears and sodas for staff. Red Ribbon Week request was \$349.67 from guidance, and we approved as an executive board. We've spent money for Character Counts breakfast, custom spirit sticks, books for book vending machine, new decals for basketball hoops, fence cups, food pantry expenses, new banners, and zip ties for Community Partner banners. Jag Challenge expenses are starting to come in for incentives and items needed.

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## MINUTES APPROVAL

Jodi Johnson asked for all in attendance to review the 9/10/24 minutes provided at the start of the meeting (also emailed out previously to all PTO members). Leigh Starnes made a motion to dispense a verbal reading of the minutes with Mrs. Grimm seconding that motion. Jencie Hecht made a motion to approve the minutes, and Jackie Clarke seconded the motion. All in favor. Approved.

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## COMMITTEE REPORTS

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- a. Spirit Wear—Jencie Hecht & Ariella Stallcup
  - i. Jencie reported if you ordered the second round of PTO shirts, they were due in this week, but Crowley is a little behind due to the hurricanes. The shirts are now expected to be in next week, hopefully.
- b. Boo! Bingo—Erica Foster and Beckie Wagner
  - i. Erica reported Boo Bingo is this Friday. I hope you all got your table. We sold out in 19 minutes. We increased tables to 75 in the cafeteria. We sold out in the sensory pod with 15 tables, as well. We are hoping for a big crowd, lots of fun, and fun prizes. We should be under budget by a couple of dollars. Elizabeth Lynn will send out an email with more information this week.
- c. Boo Grams—Kelly Anderson and Jenn Empey
  - i. Elizabeth reported the deadline is extended until this Friday 10/18 to purchase boo grams. See information in emails or on CheddarUp to check out. They are \$3/gram and \$20/class gram. There are 5-6 classes that still haven't been purchased. We will post those classes on social media to hopefully get those sponsored soon.
- d. Community Partners—Leigh Starnes
  - i. Leigh reported that Burn Boot Camp stocked the lounge for October and gifted 4 weeks for free membership for 5 staff members. We do need more businesses or families to stock the lounge for the year. Please get in touch with Leigh if you are interested. Cantina Louie was a huge success. JCE spirit night was the best income they have shown. We did get \$200, but they are a Community Partner and on the car tag. They also have supported us with offering discounts on ordering food. The next spirit night is at Zaxby's on San Jose on October 22 from 4-8 pm. You have to show the flyer to get credit. They have increased their percentage this year to 20% which is great! Chick-fil-A nugget trays will be on sale 10/21 until 10/28. South Mandarin location will sell nugget trays for \$40 with \$10 going back to JCE. You get a bottle of sauce and a free offer card. There are 64 nuggets in one tray. They will be distributed on 11/1 from 4-5:30 pm in the car line. We may plan to hang banners on Thursday morning depending on the track of the current storm. Please get in touch with Leigh if you are able to help.
- e. Jag Challenge—Ariella Stallcup, Kelsey Langenfeld, & Jencie Hecht
  - i. We currently have a budget of \$8,000. We are asking for a \$3,000 increase, We have learned that it is very expensive to host a color run. We will be giving the students a lot of items, like sunglasses, shirts, stickers, etc. We are using Get Movin', a new platform which charges a low percentage fee, but we are going to be printing a lot of flyers and more costs in the front end. We decided to not use a larger company that provides more incentives, but that also takes a large chunk of proceeds. We have met with the executive board to come up with really fun incentives that the kids will love but are low cost.
  - ii. Questions:
    1. Leigh Starnes asked, "How much is the powder?" Ari Stallcup replied, "About \$3/pound roughly \$1500 for powder total. We don't want to go super cheap because we want nice quality since it will be going onto the students."
    2. Elizabeth Lynn reported, "We just want to remind everyone that we probably could do it for \$8,000, but we want to make sure it's nice and well thought out. Every kid will get a t-shirt, and some items will be used year after year."
    3. Ari Stallcup reported, "We have cut out costs where we can. For example, we didn't order a fence banner. We will use fence cups that we already have. Right now we are at about \$10,000, but these are rough numbers and some may be more or less. We want a fun and successful event."
    4. Rachel Kent asked, "What is the purpose of the color run?" Jencie replied, "It's the culmination of Jag Challenge. It's a field day to celebrate the fundraiser with different stations in the field for color throwing, a DJ, bubbles. It will be held during school hours during their resource time. We have tested the powder throwing and clean up with our own kids. We have done research, and all kids will participate."
    5. Leigh Starnes asked, "Is the event \$8,000, but you just want a cushion?" Jencie replied, "No, we are aiming for \$10,000 but want the \$1,000 cushion."

6. Mr. Hudnall asked, "Have you checked with other color run companies to see if it is more cost effective?" Ari replied, "Yes. I checked, but it is roughly \$35 per participant for a company to come in and host. We are looking at about \$1 per student in powder."
7. Leigh Starnes asked, "Is the major cost shirts?" Ari replied, "Yes, it is about \$4400, and sunglasses were also an added expense. DJ is also expensive. Color Run will not take too long, but kids will be moving through stations. The big expenses (shirts and sunglasses) help with clean up after the run. We have a secret surprise for teachers to participate in as an incentive, too! We will be sure to post on our social media accounts for parents to enjoy that surprise, as well."

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## OLD BUSINESS

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- a. Gaga Ball Pit—It has been received and installed. It is portable and kids have been loving it! Jazzy and PE coaches played the first game in the new pit.

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## NEW BUSINESS

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- a. Storage Cabinet for JCE Clinic—Heidi Karl
  - i. Heidi is asking for \$1000. If anyone has been in the clinic, we currently have a small cart on wheels that carries our emergency medicine. The top drawer is about 3 inches tall. It holds Epipens and inhalers, diabetic needs, etc. Since we bought the cart years ago, we have had an increase in numbers of students who need these life-saving emergency medications. Spacers for inhalers are also larger now. A travel nurse mentioned the newer schools have a much larger cart with more storage. We would like the larger cart and bins to go into the cart to help support our students. The cart is \$865 and the extra money would go for bins to organize.
- b. Jag Challenge—We are asking for an expense line increase of \$3,000 to help with incentives and expenses needed to host the Color Run.
- c. Jag Challenge—Staff Appropriations
  - i. Historically 10% of classroom funds raised are offered to teachers, and 1% of overall total is divided among resource departments. It helps incentivize the teachers to be involved in Jag Challenge and helps reward them in supporting PTO. For example, if we raise \$50,000 then \$5,000 would go back to the classroom teachers. We like to do 1% for resource teachers because they love to help with incentives. For example, last year Mrs. Clarke helped arrange the dance performances, PE helps with outdoor activities, and Mrs. Pierce was our emcee for the kick off assembly. Students love the resource teachers, and we want to reward them for their support. Voting for item C would be approving 10% for classroom teacher appropriations, and 1% would be split amongst resource departments.
  - ii. Questions:
    1. Kalisha asked, "What is the typical income?" Around \$50,000-\$52,000 over the last several years has been raised, We may be able to throw in a new incentive if we hit a new stretch goal this year.
- d. Voting—All motions have passed with 24 yes votes for items A and C, 23 yes votes for item B, and 1 no vote for item B.

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## QUESTIONS AND COMMENTS

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- a. No additional questions were asked.
- b. Upcoming Events:
  - i. Boo! Bingo—Friday, October 18
  - ii. Chick-Fil-A Nugget Tray Pre-Orders—October 21-28 (pick-up at JCE on November 1)
  - iii. Spirit Night at Zaxby's (San Jose Blvd.)--Tuesday, October 22
  - iv. Jag Challenge—November 1-15 (Color Run on 11/15)

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**MEETING ADJOURNED AT 7:49 pm**

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Motion to adjourn meeting by Jencie Hecht and seconded by Ari Stallcup. All in favor. APPROVED.



## **Julington Creek Elementary School PTO**

General Assembly Meeting Agenda

Tuesday, November 12, 2024

6:30 PM

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### **1. Welcome & Call to Order**

### **2. Principal & Board Reports**

- a. Principal - Dr. Joy Reichenberg
- b. President - Elizabeth Lynn
- c. Treasurer - Ashley Janicki
- d. Secretary - Katie Lindsey

### **4. Committee Reports**

- a. Jag Challenge - Ariella Stallcup, Kelsey Langenfeld, & Jencie Hecht
- b. Community Partnerships – Leigh Starnes
- c. Me & My VIP family dance – Jodi Johnson
- d. Holiday Shop – Caitlin Duffy & Brittany Adalia

### **5. Old Business**

- a. Boo Bingo – Erica Foster & Beckie Wagner
- b. Boo Grams – Kelly Anderson & Jenn Empey

### **6. New Business**

- a. Increase Holiday Shop expense line

### **7. Questions**

### **8. Adjournment**

### **Upcoming Events**

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Jag Challenge Color Run – Nov. 15

Spirit Day with Five Star Pizza – Nov. 19

Spirit Sticks Sale – Nov. 22

Holiday Shop – Dec. 4-11 (Family Night – Dec. 9)

PTO Meeting – Jan. 14

Me & My VIP – Jan. 24

# JCE PTO GENERAL ASSEMBLY MEETING

November 12, 2024 MINUTES

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## WELCOME

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Elizabeth Lynn began the meeting at 6:33 pm.

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## PRINCIPAL'S REPORT

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Dr. Reichenberg wanted to thank everyone on behalf of JCE, the superintendent, the county, school board, etc. for showing up on election day and passing both tax referendums to support our schools. Jag Challenge has been so very fun and new, with every day bringing something else fun. Thank you everyone. We're looking forward to more memories this week during the Color Run. Pie in the Face game on Friday was a huge hit. Starting tomorrow we will have full school days on Wednesdays running through February 5. We had school on Veterans Day 11/11 to make up for a hurricane day, as well. The music club is performing with Fruit Cove Middle School band next week. Mr. Isabel from Fruit Cove will come and meet with the 5th graders in December and do a band presentation to see older kids performing and pick out instruments our incoming 6th graders may want to try for next year as an elective. Holiday events and activities are fast approaching. I want to thank you all for your dedication to our school and students.

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## PRESIDENT'S REPORT

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Elizabeth Lynn reported that we've had a very busy October and November with boo grams, Chick-fil-A trays, and now Jag Challenge. It's been amazing so far. Our Jag Challenge committee is Jencie, Ari, Kelsey, Shellie, Stacey, and Dan. They've done an amazing job working around the clock making it all happen. Thank you for your support. The rest of the year is a race to the finish line until winter break. Holiday shop will be after Thanksgiving break.

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## TREASURER'S REPORT

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Ashley Janicki reported we sold 47 nugget trays for Chick-fil-A in October, receiving \$470. We have a new line item for speakers that were voted on in May of last year. It fell through, and the money was returned until a new plan is developed. We had a great turnout from the Zaxby's spirit night. Jag Challenge is still blank, as we have not received the sum yet. We purchased the music department pianos and headphones for the piano lab. We voted last month to provide new cabinet and storage bins for the school clinic. Positive referrals were purchased for the end of the month. We purchased donuts, juice, plates, and cups for monthly Character Counts breakfast. The field trip shirts were paid for and received with a discount being applied from the original invoice. Out of the general fund, we purchased new flags for the entrance of the school. We provided the stock-the-lounge for November. We paid for our annual Amazon business subscription. Membership has ordered more PTO shirts. The Chick-fil-A trays has an expense line, as we take the money in, turn it in to them, and they give us a check from what we earned. We have already booked the DJ for our winter family event and spring carnival.

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## MINUTES APPROVAL

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Katie Lindsey asked for all in attendance to review the 10/15/24 minutes provided at the start of the meeting (also emailed out previously to all PTO members). Leigh Starnes made a motion to dispense a verbal reading of the minutes with Beckie Wagner seconding that motion. Elizabeth Kanak made a motion to approve the minutes, and Jencie Hecht seconded the motion. All in favor. Approved.

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## COMMITTEE REPORTS

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- a. Community Partners—Leigh Starnes
  - i. Leigh reported that the Zaxby's spirit night was very successful. Thank you all for coming. We raised \$100 more than last year. I've received the best compliments from businesses about their experience working with JCE. The next spirit night is next Tuesday at 5 Star Pizza. It will run all day with no code needed, and we will receive 20% back. The spirit day at Chick-fil-A will be Tuesday, December 17 all day and at possibly both locations. More details coming soon. The Chick-fil-A nugget trays were very successful, selling 4 more trays than last year. Thank you so much. We will sell again in January for the Super Bowl.
- b. Jag Challenge—Ariella Stallcup, Kelsey Langenfeld, & Jencie Hecht
  - i. Ari and Jencie reported that you can see the classes on the wall with the trackers on who has reached their overall goals. Our top fundraising classes so far are the following: Mrs. Mena for Kindergarten, Mrs. Ribler for 1st, Mrs. Ragusa for 2nd, Mrs. Ingoldsby/Mrs Ortiz for 3rd, Mrs. Horton for 4th, and Mrs. Sutaria for 5th. ESE has reached 139% of their goal. We've done absolutely amazing with fundraising. We want to thank the room parents, all the volunteers, and everyone who has made it all happen. We do have a few other goals to hit. Fund Hub offers a 50-state challenge, and if we have donations in all 50 states, we can be entered into a \$1,000 drawing. Call all of your friends in the following states and ask them for donations: AK, AR, KY, ME, NM, SD, VT. We've had donations from all around the world. We've had 22 out of 47 classes hit their goal so far. Those teachers will get the money back to spend towards things in their classroom. Mrs. Sutaria, Mrs. Grimm, Mrs. Ribler, Mrs. Wilson, and Mrs. Craig have all hit 100% registration. We currently have raised \$58,100. We've love to hit the \$60,000 mark and the 50-state challenge. Jencie asked for those with bubble machines at home to please bring in on Friday for us to borrow for the Color Run. Part of the Color Run is a field day with other items to do. We're also sorting all the powder this week if you'd like to help with that. We could also use extension cords and plug-in leaf blowers if anybody has them. Thank you to everyone!
- c. Me & My VIP Family Dance—Jodi Johnson
  - i. Jodi reported the dance will happen on Friday, January 24, and it will be a very similar structure to last year. We will have 2 sessions with different time slots. We've already booked the DJ and photo booths. We will have dance competitions, prizes, and a fun new theme. We are excited about it. Keep an eye out in December for tickets to go on sale.
- d. Holiday Shop—Caitlin Duffy & Brittany Adalia
  - i. Jodi reported for the chairs that all things have been delivered already. We have partnered with Wonderland Gift Shoppes again, which is the same company as last year. All items will be priced between \$0.25-\$18. We will have it in the Jag Den. It will run from Wednesday, December 4 to Wednesday, December 11 with family night on Monday, December 9 3:30-6:30 pm. More information with printouts and envelopes will be coming home on Monday, December 2. Classes will have more time to shop with 30 minute time slots and will have more of a buffer for classes coming and going. We will need a lot of hands to help shop and wrap the gifts. Be on the lookout for the SignUp Genius, posting to social media on Sunday.
- e. Christmas Tree Lane—Sam Price
  - i. Sam reported the Christmas tree lane will be at the North Mandarin location. We will have another tree with a budget of \$300. We are trying to rope in some kind of charity, so we can support other people in our community. The spirit night is December 17 with the school chorus also performing that evening.

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## OLD BUSINESS

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- a. Boo Bingo—Erica Foster & Beckie Wagner
  - i. We were sold out on tables, had lots of people, lots of prizes, and we brought in more money than anticipated with extra tables offered this year. We were just under our budget. Beckie and Erica have volunteered to chair the event next year.
- b. Boo Grams—Kelly Anderson & Jenn Empey

- i. Jenn reported we sold 559 individual grams with every class sponsored and muffins from Costco provided for teachers. Thank you to the committee, Amanda, Shellie, Stacey, Sarah, and Beth, for their help. We were \$85 under budget.

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## **NEW BUSINESS**

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- a. Increase Holiday Shop Expense Line
  - i. Ashley reported we currently have a holiday shop expense line of \$10,000, and we are asking for a \$5,000 increase to total it at \$15,000. Parents can buy vouchers for children to shop or can send in cash. Majority was cash last year, as vouchers are lost if you don't spend it all. Percentage of what we keep is taken out. We submit a check back to Wonderland for what we owe. We took in around \$20,000 last year and owed back around \$12,000. We only pay for items we sell. We spent a little under \$13,000 last year.
    1. Question: Ari Stallcup asked, "Is that enough wiggle room? Do we need more?" Ashley responded, "We did drop the percentage of profit margin down this year, so we will owe less. We have to have money in our expense line to show we've paid out for the materials sold, not spending the money."
    2. A motion to approve was made by Leigh Starnes with Erica Foster seconding the motion. All were in favor. APPROVED. None opposed.

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## **QUESTIONS AND COMMENTS**

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- a. Leigh Starnes asked, "Do we have a replacement for the speakers?" Dr. Reichenberg responded, "Mr. Pratt is working on a couple of quotes. We do have some ideas. We are trying to find an alternative. Once we have that, we'll present it back to the group after winter break."
- b. Upcoming Events:
  - i. Jag Challenge Color Run—Nov 15
  - ii. Spirit Day with Five Star Pizza—Nov 19
  - iii. Spirit Sticks Sale—Nov 22
  - iv. Holiday Shop—Dec 4-11 (Family Night, Dec 9)
  - v. PTO Meeting—Jan 14
  - vi. Me & My VIP Dance—Jan 24

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## **MEETING ADJOURNED AT 7:01 pm**

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Motion to adjourn meeting by Mr. Seal and seconded by Leigh Starnes. All in favor. APPROVED.



## **Julington Creek Elementary School PTO**

General Assembly Meeting Agenda

Tuesday, January 14, 2025

6:30 PM

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### **1. Welcome & Call to Order**

### **2. Principal & Board Reports**

- a. Principal - Dr. Joy Reichenberg
- b. President - Elizabeth Lynn
- c. Treasurer - Ashley Janicki
- d. Secretary - Katie Lindsey

### **4. Committee Reports**

- a. Me & My VIP family dance – Jodi Johnson
- b. Community Partnerships – Leigh Starnes
- c. CFA Christmas Tree Lane – Sam Price & Ariel Enoch
- d. Valentine Grams – Lorri Pendell

### **5. Old Business**

- a. Jag Challenge – Ariella Stallcup, Kelsey Langenfeld & Jencie Hecht
- b. Holiday Shop – Caitlin Duffy & Brittany Adalia

### **6. New Business**

- a. Replacement seats for carline benches – \$2767.20
- b. Food Pantry – \$800 expense line increase
- c. Jag Jam (spring carnival) – \$7000 expense line increase
- d. Chick Fil A nugget trays – \$3000 expense line increase

### **7. Questions**

### **8. Adjournment**

### **Upcoming Events**

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Me & My VIP – Jan. 24

Spirit Sticks Sale – Jan. 31

Souper Bowl – Feb. 7

PTO Meeting – Feb. 11

Spirit Night at Main Event – Feb. 13

# JCE PTO GENERAL ASSEMBLY MEETING

January 14, 2025 MINUTES

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## WELCOME

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Elizabeth Lynn began the meeting at 6:33 pm.

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## PRINCIPAL'S REPORT

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Mrs. Hatcher reported testing will wrap up this week with more testing not until the spring. Fifth graders recently held a wax museum in the cafeteria, and it was awesome! Dr. Reichenberg and Mrs. Hatcher will be hosting experiences for the top earners of Jag Challenge soon. Check the lost and found.

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## PRESIDENT'S REPORT

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Elizabeth Lynn reported that we closed out 2024 and can't thank our families, staff, community enough for the continued support throughout the year. November was a tremendous success with Jag Challenge. It was the highest we've ever raised for an annual fundraiser. We had multiple spirit nights recently, which were all successful. We started December with gifts for staff members of a wrapping paper cart and student givebacks of drawstring bags. The Chick-fil-A spirit night in December was a success. We'd like to thank the Jags chorus, especially Ms. K. We wrapped up December with a staff lunch that was catered by Texas Roadhouse. We want to thank all the families who provided the dessert bar for our staff luncheon. We had 60 dozen treats donated by our families! We were able to set food and desserts aside for extended day and nighttime custodial staff, so they were also included. Elizabeth reported that she is on the safety committee that Sheriff Hardwick heads, and he provided the committee with a tour of their facility by the outlet mall in December. The technology going into school safety was amazing. They have a really impressive facility. They frequently organize tours if anybody is interested in the spring. We have our Me & My VIP dance coming up on 1/24, spirit sticks sale on 1/31, souper bowl on 2/7, Jag Jam on 4/5. If anybody is interested in joining the Jag Jam committee, the first meeting is at Noah's on 1/23 at 10:30 am. If there are any fifth grade parents interested in helping to plan their end of year celebration, please let us know.

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## TREASURER'S REPORT

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Ashley Janicki reported we have quite a few items that were adjusted since our last meeting. We received a donation for Stock the Lounge in December. Spirit stick sales were added in for November. November and December spirit nights totaled \$902. Holiday shop sold just under \$24,000. Texas Roadhouse catered the staff holiday luncheon. Drawstring bags were purchased as the student giveback for December and was over budget by under \$500, so the overage was able to be approved by the board. We had requests for Red Ribbon Week and Literacy Week that were both under \$500 with the board able to approve. We purchased updated cups for the fence. We paid our accountants to do our taxes \$520. Spirit sticks were purchased to restock before our January sale. We had an extra reimbursement request come in late for Bingo, which put them slightly over their budget. The overage was approved by the board. Holiday shop just made under budget. The winter family event is the Me & My VIP dance on 1/24. We're in the process of purchasing items and food for that event.

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## MINUTES APPROVAL

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Katie Lindsey asked for all in attendance to review the 11/12/24 minutes provided at the start of the meeting (also emailed out previously to all PTO members). Leigh Starnes made a motion to dispense a verbal reading of the minutes with Sam Price seconding that motion. Jencie Hecht made a motion to approve the minutes, and Mr. Seal seconded the motion. All in favor. Approved.

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## COMMITTEE REPORTS

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- a. Community Partners–Leigh Starnes
  - i. Leigh reported that spirit nights have been a huge success. Thanks to everyone for attending. Thank you to the teachers for putting the stickers on our kids to help advertise. We earned \$421 from Five Star Pizza night. Chick-fil-a brought in \$490 with their south location five times busier than the north location. We're hoping next year to move it to the south location only. Thank you to our staff who came out to wave in the drive thru. PDQ was our most successful spirit night, bringing in almost \$700. Our next spirit night is on Thursday, February 13 at Main Event from 5-8 pm. There's no school the next day. We will receive 20% on everything purchased except alcohol, including games, food, and non-alcoholic beverages. We will have to turn in receipts for those who have purchased items, so we will have a PTO table set up at the event.
- b. Me & My VIP Family Dance–Jodi Johnson
  - i. Jodi reported the dance will be next Friday, 1/24, with our first session sold out and tickets still remaining for the second session. We have a couple hands that are ready to help decorate that day, but we have no body to volunteer during the event. We'd love for you to pick a time slot, maybe the one you're not attending with your family, to help restock the snacks and keep the flow going. We are doing a dance off with trophies this year. The theme is an Evening in Paris.
- c. Christmas Tree Lane–Sam Price and Ariel Enoch
  - i. Sam reported we had a great time decorating the tree and hopes everyone went to see it. The theme was "Life's a beach at JCE!" We won the St. Johns County category for larger schools and the Merry and Bright category, earning a meal for our staff.
- d. Valentine Grams–Lori Pendell
  - i. Beth Boackle reported for Lori. Valentine's Grams will go on sale Thursday, 1/16 until 1/24 and will be \$4 each. They will be delivered on 2/13, since we are out of school on 2/14. The theme is "you light up my world." The grams will include items to go along with the theme, like glasses, pens with invisible ink and light, notepad, etc. No food items.

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## OLD BUSINESS

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- a. Jag Challenge–Ariella Stallcup, Kelsey Langenfeld, & Jencie Hecht
  - i. Ari and Jencie reported we raised a total of \$74,744 with only \$3200 in fees, a percentage of 4.3% in fees, so we kept \$71,541. We had all 50 states donate and 4 countries. We pushed for the 50 states to try and win a prize from Fund Hub. We had an increase of 10% of the school register from last year. Every class had a contribution of some sort. We met and exceeded our fundraising goals. The color run and Floor is Lava were so much fun and big hits. The committee did an amazing job. Dr. Reichenberg is working with the district on proposals on how to spend the money we raised. We will have more information next month.
- b. Holiday Shop–Caitlin Duffy & Brittany Adalia
  - i. Brittany reported that we hope your kids enjoyed shopping as much as we did putting it on. It's always surprising what's the hit each year. We're so thankful from the support we received from the committee, volunteers, and board. It requires lots of hands-on deck to keep the kids focused on their budget and buying. It was a successful holiday shop. We used Wonderland Gift Shoppes again this year, and we plan on using it again next year. We had a total of \$23,771.75 in sales. We don't pay anything up front. They provide the inventory, and we pay for it at the end. We had a 20% profit margin this year and made around \$4000. We decreased the margin from 25% to 20% this year to make the math easier in the shop. Sales are comparable considering we lowered our profit margins. We made some changes from last year that made a big difference in our shop. We'd love your feedback if you have any other suggestions. We had 6 days of shopping, 30 min for each class to shop, 5 min buffer between classes, 3 registers going, 3 gift wrappers, and used our committee more this year. We wanted to also thank Sign Gypsies for donating the signs outside of our Jag Den where the holiday shop was held.

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## NEW BUSINESS

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- a. Replacement Seats for Carline Benches—\$2767.20
  - i. Heidi Karl reported the benches outside of school in carline are all coated metal and have had for many years. Some of the plastic coating is coming off with rusty metal underneath. Dr. Reichenberg suggested we replace the benches. The maintenance coordinator went outside to look, and thinks we can still use the bases. We'd like to order the bench tops only and order 14 instead of just 10 to have spares on hand.
- b. Food Pantry—\$800 expense line increase from restricted funds
  - i. Pastor Lou Weber reported he wants to thank everyone who donated in CheddarUp. It's been amazing and helped tremendously. We are packing food pantry bags on Thursdays for about 20-21 families who need extra support on the weekends. Each student gets one of these bags every weekend with a mix of meals that come from various donations and things we've purchased. We've focused on healthy, high protein, but things kids will still eat. These bags go home in backpacks. Fellowship of Christian Students has collected a ton of items for holiday boxes, as well. We weren't sure the cost per bag when we started. We started making it more meals than rather snacks. We're asking for an increase in the budget line item from \$2000 to \$2800. If anybody wants to come pack with us, you're welcome to join us. Our area in particular doesn't have a lot of services, so during holidays and breaks, some schools are open to provide meals. We are trying to provide holiday boxes (soap, paper towels, meals, etc.) on Christmas, Spring Break, etc. to provide a little extra.
- c. Jag Jam (spring carnival)--\$7000 expense line increase
  - i. Leigh Starnes reported that Jag Jam will be on April 5, and the board has already secured the DJ and rock wall for the event. Dan has assembled some amazing games last year, and some need repairs. We have some different ideas of what we want to do this year. We're asking for an increase in \$7000 for a total of \$12,000 budget to help with costs for more food, inflatables, custodians, security, and prizes.
- d. Chick-fil-A Nugget trays—\$3000 expense line increase
  - i. Leigh Starnes reported we are selling Chick-fil-A trays for Super Bowl weekend with sales happening 1/27 until 2/3. They will be available for pick up in car line on 2/7 from 4-5:30 pm. They each come with a bottle of sauce and includes a meal card for the future. They are \$40 a tray and serve about 8 people. We're asking for \$3000 expense line increase to pass through the money. We collect the money from sold trays, pay Chick-fil-A, and they give us back our cut from each tray.
- e. Membership voted on all expenses above. All were approved unanimously with zero no votes. APPROVED ALL.

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## QUESTIONS AND COMMENTS

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- a. Heidi Karl reported that the original plan for the book vending machine was to do half birthdays for the summer birthday kids, but due to the volume of December and holiday birthdays, we are going to start with the June and July birthdays around April and finish in May.
- b. Upcoming Events:
  - i. Me & My VIP Dance—Jan 24
  - ii. Spirit Sticks Sale—Jan 31
  - iii. Souper Bowl—Feb 7
  - iv. PTO Meeting—Feb 11
  - v. Spirit Night at Main Event—Feb 13

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## MEETING ADJOURNED AT 7:12 pm

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Motion to adjourn meeting by Leigh Starnes and seconded by Ariella Stallcup. All in favor. APPROVED.



## Julington Creek Elementary School PTO

General Assembly Meeting Agenda

Tuesday, February 11, 2025

6:30 PM

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### 1. Welcome & Call to Order

### 2. Presentation of Fund Hub Check – Andrea Wheeler

### 3. Principal & Board Reports

- a. Principal - Dr. Joy Reichenberg
- b. President - Elizabeth Lynn
- c. Treasurer - Ashley Janicki
- d. Secretary - Katie Lindsey

### 4. Committee Reports

- a. Valentine Grams – Lorri Pendell
- b. Goodies with Grands – Kelsey Langenfeld & Staci Cowles
- c. Jag Jam – Leigh Starnes & Dan Brown
- d. Spring Family Event – Jencie Hecht

### 5. Old Business

- a. Me & My VIP – Jodi Johnson
- b. Spirit Sticks – Ariella Stallcup & Leigh Starnes
- c. Chick-Fil-A Nugget Trays – Leigh Starnes

### 6. New Business

- a. Spirit Night at Main Event
- b. Teacher Appreciation Week – Co-chair needed
- c. SJCS Marine Science Camp – Mrs. Thompson  
<http://www-grms.stjohns.k12.fl.us/marinescience/>
- d. Fifth Grade Celebration – Expense line request of \$750
- e. Laptops & I-Pads proposal – \$23,970

### 7. Questions

### 8. Adjournment

### Upcoming Events

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Spirit Night at Main Event – Feb. 13

Goodies With Grands – March 11 & 13

Jag Jam – April 5

PTO Meeting – April 8

# JCE PTO GENERAL ASSEMBLY MEETING

February 11, 2025 MINUTES

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## WELCOME

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Elizabeth Lynn began the meeting at 6:35 pm.

Andrea Wheeler from Fund Hub presented a \$1,000 grant check for achieving all 50 states during our Jag Challenge fundraiser in November.

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## PRINCIPAL'S REPORT

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Mrs. Heidi Karl reported Dr. Reichenberg had a school board meeting tonight. Early release will begin again tomorrow on Wednesdays at 1:45 pm until the end of the school year. Please check lost and found. There's a SAC survey out right now and a superintendent survey. SAC is specific to our school with an email sent with a link to the survey. We appreciate your input. The district is looking for a new superintendent. Please fill out the survey as well. Thank you to the PTO for the Soup-er bowl! The dance was wonderful, and we're looking forward to Goodies with Grands.

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## PRESIDENT'S REPORT

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Elizabeth Lynn thanked everyone who created a Valentine heart. They are in the main hallway and are so creative and beautiful. All staff members are represented. We put on our 2nd annual Soup-er bowl luncheon, and it went really well. We had 15 soups made by families and homemade sourdough bread. Jencie, our spirit wear chair, wants to let you know that the spirit wear ordered in January is being printed this week and will be delivered in the next week or so. Elizabeth will send out a sign up, but the school is partnering with Big Smiles for teeth cleanings for those who signed up. The school could use some extra hands to wrangle the kids and help keep them organized on February 20, with 2 volunteers in the morning and two after lunch.

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## TREASURER'S REPORT

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Ashley Janicki reported we made \$944 in spirit stick sales on 1/31. We sold 512 Valentine's grams and 36 Chick-fil-A nugget trays. We received the Zaxby's check for the spirit night, as well as the \$1000 from Get Movin'. Me and My VIP ticket sales have been transferred over. We still have fifth grade signs, spring family event, and a few other items not touched on yet. A few items were purchased to upgrade the STEM lab. We purchased corsages and gift cards for teachers of the year. We purchased Positive Referrals for January of sticky hands. We supplied the orange juice and donuts for Character Counts breakfast. We restocked the book vending machine. The school improvement expense that was voted on last meeting to add benches up front and replace the current seats are in the process of ordering. The Chick-fil-A tree is closed out with a final expense of \$136.88. We had a slight overage on Valentine's grams because we sold so many, but it was approved by the board. Chick-fil-A trays we paid full price out of pocket and then were reimbursed from Chick-fil-A.

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## MINUTES APPROVAL

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Katie Lindsey asked for all in attendance to review the 1/14/25 minutes provided at the start of the meeting (also emailed out previously to all PTO members). Mrs. Thompson made a motion to dispense a verbal reading of the minutes with Leigh Starnes seconding that motion. Mr. Seal made a motion to approve the minutes, and Kelsey Langenfeld seconded the motion. All in favor. Approved.

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## COMMITTEE REPORTS

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- a. Valentine's Grams—Lorri Pendell
  - i. Elizabeth Lynn reported for Lorri. The committee is delivering grams to school on Thursday morning. We sold slightly more than anticipated. We were over budget by \$50, so we may increase the budget line for next year.
- b. Goodies with Grands—Kelsey Langenfeld and Staci Cowles
  - i. Kelsey reported we're planning now and meeting with the committee this week. We're hoping to change up the menu this year with pastries instead of donuts. Everything else is very similar. It will be March 11 A-K and March 13 L-Z. Grandparents need volunteer access.
- c. Jag Jam—Leigh Starnes and Dan Brown
  - i. Leigh reported the Jag Jam committee met, booked inflatables and slides and has lots of details planned already. Tickets go on sale 3/3. Baskets are underway.
- d. Spring Family Event—Jencie Hecht
  - i. Kelsey Langenfeld and Ari Stallcup reported it will happen on April 27 at the Jumbo Shrimp game. Kids can run the bases. We will have 2 different levels of tickets with 2 group areas. They will have a welcome message on the scoreboard. It will be a 3 pm game.

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## OLD BUSINESS

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- a. Me & My VIP—Jodi Johnson
  - i. Jodi reported it was super fun. We sold out the first session with 300 people and had 157 in the second session. We had a dance competition and 19 boxes of macarons were consumed. Thank you for coming!
- b. Spirit Sticks—Ariella Stallcup and Leigh Starnes
  - i. Leigh reported a lot of kids were out due to sickness. We sold \$944. The next date is going to be changing so it's to be determined. We have enough inventory for the rest of the year.
- c. Chick-fil-A Nugget Trays— Leigh Starnes
  - i. Leigh thanked everyone who purchased. She picked up offer cards for staff today and will be put in boxes this week.

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## NEW BUSINESS

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- a. Spirit Night at Main Event
  - i. We have a spirit night Thursday at Main Event 2/13 5-8 pm with 20% of all game play, food, fountain drinks coming back to us. No alcohol is included. Receipts have to be turned into our PTO table there. There's no school on Friday, so come out and enjoy the evening!
- b. Teacher Appreciation Week—Co-chair needed
  - i. Elizabeth Lynn reported we're searching for a co-chair for staff appreciation week May 5-9. We have 1 signed up and have a full committee but need one more. We will have them pick one overall theme for the week. Each day we try to sponsor food or a snack or have kids bring treats for teachers.
- c. SJCS Marine Science Camp—Mrs. Thompson
  - i. Mrs. Thompson reported all 4 of her kids have attended this camp, and it was such a great time. Science teachers are in charge of the camp. It helps them to appreciate the resources we have in Florida and how to take care of them. It's 2 weeks and 4 days each week Monday through Thursday. They pick up our kids at JCE and ride the bus there and back. There are 8 rotations. It's for rising 6th, 7th, and 8th graders and \$450 for 2 weeks total. <http://www-grms.stjohns.k12.fl.us/marinescience/>
- d. Fifth Grade Celebration—Expense line request of \$750
  - i. Mrs. Thompson reported we have a funds request for \$750 with \$500 for Kona Ice of \$2.50 per child and \$250 for graduation supplies, like paper for programs, balloons, minor decor, bag for each class for student of the year, gift card, and gift bag. There are 195 5th graders, so that's roughly \$487.50. Mrs. Apolinario paid for expenses out of her pocket for years.
- e. Laptops and iPads Proposal—\$23,970

- i. Heidi Karl reported Dr. Reichenberg has been speaking to the board about technology at school. We have computer labs right now in open classrooms. The students visit these labs during their resource rotation and have cart-based laptops. Getting little people to take computers out of the laptop cart and get them logged in is cumbersome and time-consuming. We have a need for laptops in classrooms. The district just did a teacher refresh with new laptops for teachers. We now have the laptops they were using, so we would use those in the classrooms. They won't have warranties on them still. They will get more wear and tear in classrooms. We thought 30 laptops for the computer labs. They would be plugged in and staying in the lab. Everything is already set up to get moving on them quickly. The other item is new iPads in the STEM lab. They are used all day every day and take a beating. The laptop quote is \$13,100 which is \$550 each. iPads quote is 3 ten-packs of iPads for a total of 30 at \$8,820. The total request is \$23,970.
  1. JD Hudnall asked, "Why laptops and not desktops?" Heidi replied, "It's more mobile and easier to move around the classroom and sit in desks. These will be touch screen. Classes are able to work on Dreambox, Lexia, research for projects, and not just playing a game."
  2. Jodi Johnson asked, "These iPads will be supported next year, correct?" Heidi replied, "Yes. As far as I know. I can check into that and see. We may want to factor in cases for the iPads as well to help protect them."
  3. JD Hudnall asked, "Are they older models? Brand new?" Heidi replied, "I will look into this and find out if there's going to be a bump in generation for next year." The current ones Pierce has right now are really old.
  4. Elizabeth Lynn reported this was kind of the piece of the Jag Challenge funding puzzle. There's a constant need for it. Teachers have consistently reported they want more laptops in the classrooms. The plan that Dr. Reichenberg and Mr. Wood came up with is to combine. There's a lot of borrowing between classrooms going on with laptops to make sure they all work when they need them. There's more money to be spent than just this proposal. We're also working with a playground quote, so we're waiting on the official quote to come out.
  5. Leigh Starnes asked, "What was the gap for our technology needs?" Heidi replied, "We did not get a grant this year, so we are in need." Dr. Reichenberg and Brian priced out the playground equipment with a very rough estimate with no official proposal at this meeting. We're looking at an interactive play structure for K-2 of about \$21,000, additional structure for 3-5 playground \$28,000, and a saucer swing for 3-5 playground area of \$15,000.
- f. Ari Stallcup made a motion to pay for \$26,000 to bump up to include iPad cases. Kelsey Langenfeld seconded the motion. With voting on paper ballots for graduation and computer expenses, we had 20 votes for yes, 0 for no, and the requests have been approved.

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## QUESTIONS AND COMMENTS

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- a. Kelly Robinson asked, "When does 5th grade signs go on sale?" Elizabeth answered, "In April."
- b. Upcoming Events:
  - i. Spirit Night at Main Event—February 13
  - ii. Goodies with Grands—March 11 and 13
  - iii. Jag Jam—April 5
  - iv. PTO Meeting—April 8

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## MEETING ADJOURNED AT 7:26 pm

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Motion to adjourn meeting by Mr. Seal and seconded by Leigh Starnes. All in favor. APPROVED.



**Julington Creek Elementary School PTO**  
General Assembly Meeting Agenda  
Tuesday, April 8, 2025  
6:30 PM

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**1. Welcome & Call to Order**

**2. Principal & Board Reports**

- a. Principal - Dr. Joy Reichenberg
- b. President - Elizabeth Lynn
- c. Treasurer - Ashley Janicki
- d. Secretary - Katie Lindsey

**4. Committee Reports**

- a. Goodies with Grands – Kelsey Langenfeld & Staci Cowles
- b. Jag Jam – Leigh Starnes & Dan Brown
- c. Spring Family Event – Jencie Hecht
- d. Fifth Grade Congrats Signs – Erica Foster
- e. Teacher & Staff Appreciation Week – Jenn Empey & Lou Weber
- f. School Supply Kits – Jenn Empey

**5. Old Business**

- a. Spirit Nights (Feb. & March) – Leigh Starnes
- b. Update on laptops & iPad purchases (approved at Feb. meeting)

**6. New Business**

- a. Executive Board Nominations
- b. Funds Request – Pebble Go software (\$1399.00)
- c. Expense Line Increase – Student Givebacks (+ \$500)

**7. Questions**

**8. Adjournment**

**Upcoming Events**

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Spirit Night at Firehouse Subs – April 15

Spring Family Event – Jumbo Shrimp Game | April 27 @ 3:05 PM

Teacher/Staff Appreciation Week – May 5-9

PTO Meeting – May 13 @ 6:30 PM

# JCE PTO GENERAL ASSEMBLY MEETING

April 8, 2025 MINUTES

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## WELCOME

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Elizabeth Lynn began the meeting at 6:32 pm.

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## PRINCIPAL'S REPORT

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Mrs. Heidi Karl reported Dr. Reichenberg couldn't be here tonight, but she wanted to thank everyone for making Jag Jam possible. The iPads that were voted on last meeting have been ordered and are 11th generation. The volunteer brunch is on April 16, and all school volunteers are welcome to attend. There will be no school on Friday, April 18. Goodwill Bag It Up bins are in drop off line and going on until Thursday.

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## PRESIDENT'S REPORT

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Elizabeth Lynn thanked everyone for attending Goodies with Grands in March. It was a hit, and we will hear more from our committee. We want to send a huge thank you to our fabulous committee and chairs for Jag Jam. Thank you to all of our vendors, all volunteers, teachers, and staff. To those who donated a basket or volunteered, we appreciate you. Be on the lookout for an email regarding chair opportunities for next year. It's a great way to sign up for things you are interested in and be as involved as you want to be.

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## TREASURER'S REPORT

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Ashley Janicki reported we had 2 spirit nights recently, one at Main Event and one at Hurricane's. Jam Jam is listed as spring carnival, and we made just shy of \$27,000. Our targeted income goal was \$15,000. We purchased a speaker for PE. We closed out a lot of accounts that we aren't going to need anymore this year to free up more money for the last meeting. The sunshine fund is still being used. Haley is providing birthday gifts and staff appreciation day treats. We purchased staff gifts for the end of the year already and were slightly over budget but approved by the board. We were slightly over budget for student givebacks, but the board has approved the overage. Grandparents breakfast will come in under budget, but we're still waiting on 1 more receipt. We have a bunch of restocks going on now for the book vending machine to prepare for summer birthdays and to prepare for next school year. Benches have been ordered for the front of the school, and we're awaiting delivery and invoice. iPads and computers are in the works and coming in soon. We lowered the general fund from a budget of \$8,000 to \$2,500 just in case it's needed. We have website expenses coming up in May, which is around \$50. We will possibly use the spirit merchandise fund to buy items for next year. 5th grade signs are coming out soon. Jag Jam receipts are still coming in.

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## MINUTES APPROVAL

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Katie Lindsey asked for all in attendance to review the 2/11/25 minutes provided at the start of the meeting (also emailed out previously to all PTO members). Kelsey Langenfeld made a motion to dispense a verbal reading of the minutes with Ari Stallcup seconding that motion. Mr. Seal made a motion to approve the minutes, and Mrs. Grimm seconded the motion. All in favor. Approved.

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## COMMITTEE REPORTS

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- a. Goodies with Grands—Kelsey Langenfeld and Staci Cowles

- i. Kelsey reported we were able to celebrate grandparents with their kiddos. We served mini muffins and an assortment of pastries, juice, hot cocoa, and coffee. We came in under budget and have 1 more receipt we're waiting for. We sold out the first session.
- b. Jag Jam—Leigh Starnes and Dan Brown
  - i. Leigh reported we almost hit \$27,000 in revenue and are finalizing expenses with Ashley. Thank you to everyone who came and helped, to our administration and board, Ari and Jencie for volunteers and fish, Dan for logistics and games, Beth for baskets, and room parents on baskets. The teacher slot machine was a huge hit, and we want to thank the staff who helped with that.
- c. Spring Family Event—Jencie Hecht
  - i. We are going to a baseball game at Jumbo Shrimp on April 27. It's not a fundraiser, but it's just for fun to come and hang out together. We can play catch on the field before the game and run the bases after the game. Tickets are on sale now.
- d. Fifth Grade Congrats Signs—Erica Foster
  - i. Erica reported the first social media post will be on Thursday with information. Flyers will be going home to families on 4/21 and will have about a week and a half to order. They will be picked up in the carline loop on May 8. They are the same as last year and \$20 per sign, which is cheaper than last year by \$5. Platinum or gold members are able to use a coupon code to get a free sign if they chose the sign as their freebie at the beginning of the year. Coupon code will come out soon.
- e. Teacher and Staff Appreciation Week—Jenn Empey and Lou Weber
  - i. Lou reported we have a great team that has met for Staff Appreciation week May 5-9. We have lots of fun things planned to celebrate teachers and staff. It's a music theme with great freebies from community partners. We have a day where staff get notes of appreciation and we're trying to write notes for all staff who don't have classes. We will have a favorite things day. It's all indoor work if you want to join us on our committee.
- f. School Supply Kits—Jenn Empey
  - i. Jenn reported we will sell school supplies through EPI again. We kick off sales on Monday 4/14 and have until June 1 to buy at normal pricing. It will go up \$5 a kit through June 22 and be delivered to school in late July. They will be waiting on your child on their first day of school in their new class.

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## OLD BUSINESS

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- a. Spirit Nights (Feb/March)—Leigh Starnes
  - i. Leigh reported we made just under \$200 from Main Event. We've learned spirit nights closer to home are more successful. We made \$500 from Hurricane's. They also partnered with the school for Hallownings. We will have another spirit night April 15 at Firehouse Subs in Fruit Cove from 4-9 pm, and a digital flyer will be required to show when you order.

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## NEW BUSINESS

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- a. Executive Board Nominations
  - i. Elizabeth reported the current board is retiring from the board positions and will need all new board members. We've put out a call for nominations. You have through the end of April (April 29) to nominate yourself or someone else. You can nominate someone tonight on the floor. Nominations have to close 2 weeks before the final May meeting. We've already received 4 nominations.
    1. Jencie Hecht for President
    2. Ariella Stallcup for Vice President
    3. Beckie Wagner for Treasurer
    4. Kelsey Langenfeld for Secretary
- b. Funds Request—Pebble Go Software \$1399.00

- i. Mrs. Clarke reported Pebble Go is a non-fiction online resource that students have access to throughout the summer. All grades can use it, but it's mainly for K-2. It's due to renew/expire on 4/30. We also have BookFlix, which is nonfiction and fiction, but Pebble Go is more organized and easy to use.
  - ii. Ari Stallcup made a motion to approve \$1399 with Elizabeth Kanak seconding the motion. ALL IN FAVOR and none opposed. APPROVED.
- c. Expense Line Increase—Student Givebacks +\$500
- i. Ashley reported last year we started to try and give students gifts throughout the year, as well as teachers and staff. This year we started the year off with scented pencils for all students and a Jag drawstring bag before winter break. Bags were a little more expensive than budget allowed. We went over budget by \$258. We're working on the end of the year gifts and we need an additional \$500 to cover an end of the year gift for all 950 or so students we have.
  - ii. Leigh Starnes made a motion to approve \$500 and Ari Stallcup seconded the motion. ALL IN FAVOR and none opposed. APPROVED.

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## QUESTIONS AND COMMENTS

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- a. Elizabeth asked for as many people to come to the May meeting as possible, in order to get all of our business done that is needed before the end of the year. It's May 13 at 6:30 pm.
- b. Upcoming Events:
  - i. Spirit Night at Firehouse Subs—April 15
  - ii. Spring Family Event— Jumbo Shrimp Game | April 27 at 3:05 pm
  - iii. Teacher/Staff Appreciation Week—May 5-9
  - iv. PTO Meeting— May 13 at 6:30 pm

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## MEETING ADJOURNED AT 6:58 pm

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Motion to adjourn meeting by Leigh Starnes and seconded by Mrs. Clarke. All in favor. APPROVED.



## **Julington Creek Elementary School PTO**

General Assembly Meeting Agenda

Tuesday, May 13, 2025

6:30 PM

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### **1. Welcome & Call to Order**

### **2. Principal & Board Reports**

- a. Principal - Dr. Joy Reichenberg
- b. President - Elizabeth Lynn
- c. Treasurer - Ashley Janicki
- d. Secretary - Katie Lindsey

### **4. Committee Reports**

- a. Spring Family Event – Jencie Hecht
- b. Fifth Grade Congrats Signs – Erica Foster
- c. Teacher & Staff Appreciation Week – Jenn Empey & Lou Weber
- d. School Supply Kits – Jenn Empey

### **5. Old Business**

- a. Spirit Nights (April) – Leigh Starnes
- b. Update on laptops & iPad purchases

### **6. New Business**

- a. Executive Board Election
- b. 2025-26 Fiscal Year Budget
- c. Year-End Gift to JCE

### **7. Questions**

### **8. Adjournment**

## **Upcoming Events**

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Spirit Day at Cool Eddy's – May 21 | 1-9 PM

# JCE PTO GENERAL ASSEMBLY MEETING

May 13, 2025 MINUTES

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## WELCOME

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Elizabeth Lynn began the meeting at 6:33 pm.

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## PRINCIPAL'S REPORT

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Dr. Reichenberg reported we've had an amazing year this year! We're almost done with all of the standardized testing with 5th grade science testing today and the last math assessment for 3rd grade on Monday. We've made great growth this year, which is a testament to our teachers and parents. The 5th grade field trip to Universal is Thursday. We have lots of other field trips and events happening right now. The last ROAR celebration is on the last day of school and we will have snow cones. A new superintendent of our district will be announced soon. Brian Pratt is retiring in 3 weeks, so we've been busy preparing for that transition. Please check out our lost and found. Thank you for all of your support this year!

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## PRESIDENT'S REPORT

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Elizabeth Lynn reported that PTO has been really busy since we last met. We've had staff appreciation week, which we'll hear more about tonight. Quarterly Carts team had a picnic-themed cart. Administrative team held the final Character Counts breakfast this past Friday. Firehouse Subs was a very successful spirit night. We have new polywood furniture ordered with the outdoor enhancement budget, including 6 adirondack chairs and a coffee table for the outdoor classroom. We are electing the new board for 25-26 tonight. Elizabeth wants to thank our incredible teachers and staff for all you do and the support you've given us these past 2 years, to Dr. Reichenberg and front office administrative staff for all that you do to keep the wheels turning.

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## TREASURER'S REPORT

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Ashley Janicki reported we totaled our income for 5th grade Congrats signs at almost \$2000 and Firehouse spirit night at \$1000. We ended our year with \$214,778.92. The appropriations have been closed out with still a couple things left to purchase for the art department and end of year staff luncheon. The sunshine fund, student givebacks, teacher gifts, and spirit merchandise were all being finalized. Quarterly cart expenses are coming in. Character counts breakfast is now finished and closed out this morning. We purchased the last books for the vending machine. The iPads for the STEM classroom have been delivered and laptops have been ordered and will come in shortly. The food pantry is restricted funds, so what we don't use will roll over for next year. We have a few items such as extension cords to order from the general fund. The website expense will come out later this month. There's a large chunk of money to give back to the school this year.

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## MINUTES APPROVAL

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Katie Lindsey asked for all in attendance to review the 4/8/25 minutes provided at the start of the meeting (also emailed out previously to all PTO members). Mrs. Thompson made a motion to dispense a verbal reading of the minutes with Mrs. Clarke seconding that motion. Kelsey Langenfeld made a motion to approve the minutes, and Mr. Seal seconded the motion. All in favor. Approved.

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## COMMITTEE REPORTS

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- a. Spring Family Event–Jencie Hecht

- i. Jencie reported we've had a hockey game and baseball game so far, and they've both been a huge hit!
- b. Fifth Grade Congrats Signs–Erica Foster
  - i. Erica reported they're done! We had a goal of 90-100 signs to sell, and we've sold 102 signs. We lowered the price point this year. Most of the signs were picked up during our scheduled pick-up time, and the leftovers were put in the office. There are a few left, so please pick them up if you haven't already.
- c. Teacher and Staff Appreciation Week–Jenn Empey and Lou Weber
  - i. Lou thanked everyone for participating in Staff Appreciation Week. The notes were amazing and we were able to cover all 120 staff members. We had a great week and an amazing committee. We came in under budget. Thank you to all of our vendors, including Chick-fil-A, Firehouse Subs, Cup Runneth Over, and Crumbl Cookies.
- d. School Supply Kits–Jenn Empey
  - i. Jenn reported they're still on sale through June 1 and the price will go up after that. The sale closes June 22. We have another round of flyers going out this week. Order yours now!

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## OLD BUSINESS

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- a. Spirit Nights--Leigh Starnes
  - i. Jodi reported for Leigh. Firehouse Subs was our spirit night in April and did a great job! The total donation was \$463, but they rounded up to \$1000. We'd like to give a huge shout to Firehouse. Also thanks to Firehouse for donating to Staff Appreciation Week. They included a free sub card for every staff member.
- b. Dr. Reichenberg briefly thanked the current board for all of their hard work and dedication to our school the past 2 years.

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## NEW BUSINESS

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- a. Executive Board Nominations
  - i. Elizabeth reported the current board is retiring from the board positions and will need all new board members. We've received 4 nominations.
    - 1. Jencie Hecht for President- APPROVED
    - 2. Ariella Stallcup for Vice President- APPROVED
    - 3. Rebecca Wagner for Treasurer- APPROVED
    - 4. Kelsey Langenfeld for Secretary - APPROVED
- b. 2025-26 Fiscal Year Budget
  - i. Ashley reported the current board and new board have discussed the proposed budget previously. Please see the end of the minutes for detailed budget information.
  - ii. Kara Gerger asked, "Didn't we have to cancel the popsicle event last year?" Ashley replied, "Yes, due to weather."
  - iii. Erica Foster motioned to approve the proposed budget as is with Mrs. Gilbert seconding the motion. All in favor, none opposed. APPROVED.
- c. Year-End Gift to JCE
  - i. Elizabeth reported we have a total of \$72,125.32 left after the budget was approved.
  - ii. Playground equipment–These pieces we are proposing for both lower grades and upper grades. They are all through an approved vendor and have been approved by the admin and district. The piece for 2nd-5th grade playground is \$20,623.50. The flying saucer swing for 2nd-5th grade playground is \$9,000. The piece for K and 1st playground is \$7846.10 with adding a level 3 package of \$5069.70.
    - 1. The grand total for the playground (with a 10% discount on equipment but not installation) is \$58,969.04.
  - iii. Mural–The mural will be on the backside of the amphitheater by a local mural artist from Mural Creations, Tricia. She has done murals at other schools and currently paints our rock routinely. The mural will say

“Home of the Jaguars” on the main wall, will be about 40 ft long, and is \$3200. There are optional designs for the adjacent wing walls for \$1200. We are recommending landscaping in front of the mural for \$500. The cost will include materials. A satin latex paint with a coating over it will be used. It can be touched up over time if there is wear and tear.

- iv. Playground basketball court–The artwork will be completed by Tricia with Mural Creations. The court will be pressure washed before hand and she will come out within 2 weeks to begin painting and then sealing design. We can also add on to these designs in the future if future boards would like to add on to these designs. All painting would be done over the summer.
  1. Chess/checkers board– 64 squares in blue/yellow, board outlined in white, includes 12 blue and 12 yellow pawprint game pieces. The total cost is \$1850, including labor and paint.
  2. Four square– 2 four square courts to opposing ends of basketball court; each court will be 16x16; will be red, yellow, green, and blue outlined in white for a total of \$700.
  3. Jaguar-themed long jump– cost is \$850 includes labor and paint
  4. Required before painting–supplies for cleaning/pressure washing for \$150; large scale chess pieces for \$500 with a 3-year replacement plan of \$150; deck box \$100 to house chess pieces and checker pieces
  5. Questions:
    - a. Mrs. Gilbert stated, “I’m worried about how they’re going to be stored and kept, as well as time for recess with chess and checkers and room for basketball.”
    - b. Mrs. Grimm stated, “This could be a job for safety patrol at the end of the day or extended day students to make sure supplies are back in the box.”
    - c. A member asked, “How many 4 squares can be put in that area? It seems like that’s more popular.”
    - d. A member stated, “These could also be used as an incentive outside of class time also or could check these items out and use them.”
    - e. A member asked, “Are we going to repaint the lines for basketball?” Elizabeth replied, “It has not been quoted.”
- v. Jaguar restoration–Mrs. Karl submitted. It would include stripping, sanding, priming, and repainting the current Jaguar in front of the school. The jaguar would be removed and work to be completed off site by Tricia with Mural Creations. We’d also like to replace the mortarboard hat. The total cost would be \$1500. All would happen over the summer.
- vi. New Carts–We’d like to replace 2 mail carts to match the existing ones. They are \$395 each with a total cost of \$951.36 including shipping. These can be ordered and to us in a week. These carts are used by staff to transport everyone, food pantry team, quarterly carts, everybody on campus has used a cart at one time or another.
- vii. Recap: The grand total of all gifts above is \$70,620.40 and we have \$72,125.32 available.
  1. Questions:
    - a. “Have we asked the local high school about community service to paint?” “Yes, we did ask Creekside art and didn't hear a reply back at Jag Jam.”
    - b. “If we voted yes on everything for the playground, what’s the timeline?” “The goal is to get it over the summer. With Mr. Pratt leaving, we’ve already put in the principal request from the district to fast track some of that. Dr. Reichenberg would call them tomorrow to get it all started. Hopefully in the summer or early next school year it will be installed. With the Pre-K coming to JCE, they’re also getting a new playground, so we’re hoping to do it together.
    - c. “For playground equipment here, is it on grass or dirt?” “It’s on mulch.” “Should we allocate extra money for the mulch each year?” “It’s in the school’s operating budget each year.”
    - d. “Is it replacing current equipment?” “No, it’s in addition to what is currently out there.”
    - e. “Has anybody tried to get it replaced with rubber bounce back material?” “We have to get it for the Pre-K/ESE area, and it’s \$8,000 just for a very small area.

- f. "Is it all or nothing? Can we pick and choose?" "If you just wanted 4 square courts, we can do just that. You have to make a motion on what you want to approve."
  - g. "Are we talking about the PE court or recess court?" "The recess court."
  - h. "Instead of checkers/chess, can we paint over the map to clear the map since it's old?" "Yes."
  - i. "We have some concerns about the long jump. It seems not super safe. Same thing with chess, think it might turn into a weapon situation. We're concerned it won't be used how it's supposed to be."
  - j. "There are so many kids out at one time and it might take up that large space for a small amount of kids."
  - k. "Could we pivot to a large JCE logo instead?" "Yes, we could."
  - l. "Can we move forward with 4 square and leave the rest of the money available for another idea?" "Yes"
  - m. Elizabeth reported the paintings have to cure for a month, so it has to be done over the summer. We have to use approved vendors.
  - n. "If the 4 square is in the middle of the basketball court, will it make it unsafe? "It will be on the ends of the court."
2. Ari Stallcup made a motion to clean/stain, reline basketball court, add 2 4-square courts, logo in the center with a total of \$3550 (removing chess and long jump). Mrs. Thompson seconded the motion. Votes were completed on paper ballots with majority approving. APPROVED.
  3. Erica Foster made a motion to approve all the playground purchases. Mrs. Pierce seconded the motion. Votes were completed on paper ballots with majority approving. APPROVED.
  4. Teresa Mendoza made a motion to approve the carts. Mrs. Clarke seconded the motion. Votes were completed on paper ballots with majority approving. APPROVED.
  5. Mr. Seal made a motion to approve both murals with wings and landscaping. Mrs. Clarke seconded the motion. Votes were completed on paper ballots with majority approving. APPROVED.
  6. Mrs. Pierce made a motion to approve the jaguar restoration. Mrs. Gilbert seconded the motion. Votes were completed on paper ballots with majority approving. APPROVED.

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## QUESTIONS AND COMMENTS

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- a. Upcoming Events:
  - i. Spirit Night at Cool Eddy's – May 21 | 1-9 pm

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## MEETING ADJOURNED AT 7:52 pm

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Motion to adjourn meeting by Kelly Robinson and seconded by Blair McCoy. All in favor. APPROVED.

**Julington Creek Elementary PTO, Inc.**  
**25-26 Proposed Budget**  
 Prepared 5/12/25

Revenue	24-25 Budget	25-26 Proposed Budget
4001 Business Partner Program - Cash	\$18,000	\$20,000
4007 Membership	\$8,000	\$8,000
4008 Spirit Stick Sales	\$3,000	\$3,000
4009 Spirit Merchandise Sales	\$5,000	\$5,000
4010 JCE Rock Proceeds	\$1,700	\$1,500
4011 Valentine's Gram Sales	\$2,000	\$2,000
4012 5th Grade Congrats Sign Sales	\$1,500	\$1,500
4013 Boo Grams Sales	\$2,000	\$2,000
4014 Chick-Fil-A Tray Sales	\$2,500	\$3,500
4020 School Supply Kit Sales	\$1,500	\$1,500
4023 Kindergarten Signs	\$700	\$350
4024 Spirit Night Proceeds	\$1,500	\$2,500
4030 Jaguar Challenge Fundraiser	\$35,000	\$45,000
4040 Welcome Back Family Event Sales	\$2,500	\$3,500
4041 BINGO Night	\$2,000	\$2,500
4042 Holiday Shop	\$15,000	\$15,000
4043 Winter Family Event	\$2,500	\$2,500
4044 Spring Carnival	\$15,000	\$15,000
4045 Spring Family Event	\$1,000	\$500
<b>Total Revenue</b>	<b>\$120,400</b>	<b>\$134,850</b>

Expenditures	24-25 Budget	25-26 Proposed Budget
6001 Classroom Appropriations	\$14,000	\$14,000
6003 Art Dept. Supplies	\$1,000	\$1,000
6004 PE Dept Equipment	\$500	\$500
6005 Media SSYRA Books	\$1,000	\$1,000
6006 Music Dept. Supplies	\$1,500	\$1,500
6007 STEM Dept. Technology Supplies	\$2,000	\$2,000
6010 Staff Back to School Breakfast	\$1,500	\$1,500
6011 Staff Holiday Lunch	\$1,500	\$1,500
6012 Staff End of Year Lunch	\$1,500	\$1,500
6013 Teacher & Staff of the Year	\$225	\$225
6014 Teacher Appreciation Week	\$2,000	\$2,500
6016 Sunshine Fund	\$500	\$500
6017 Staff Quarterly Rolling Carts	\$1,200	\$1,200
6018 Staff Gifts	\$1,000	\$1,500
6021 Cafeteria Lanyards & Badges	\$1,500	\$1,000
6022 Student Planners & Binders	\$2,500	\$2,500
6023 Kindergarten Welcome Event	\$1,000	\$500
6025 Student Scholarships	\$500	\$250
6026 Student Give Backs	\$1,500	\$2,000

6029 Grandparents Celebration	\$1,500	\$1,500
6031 Positive Referral Program Expense	\$1,000	\$2,000
6032 Character Counts Breakfast	\$1,500	\$1,500
6034 Book Vending Machine	\$3,500	\$3,500
6036 Outdoor School Improvement Expenses	\$3,000	\$2,000
6037 Recess Equipment	\$5,000	\$500
6040 Fence Cups Expense	\$650	\$500
6042 Chick fil A Christmas Tree Lane Expense	\$300	\$300
6045 Field Trip Shirts	\$7,770	\$7,500
6046 Food Pantry Expense*	\$2,800	\$665
7001 Accounting & QuickBook Fees	\$1,050	\$1,050
7002 General Fund Expenses	\$8,000	\$7,000
7003 Insurance Expense	\$700	\$700
7004 Website Expenses	\$600	\$600
8003 Business Partner Program Expenses	\$3,000	\$2,000
8007 Membership Expenses	\$3,000	\$2,500
8008 Spirit Sticks Fundraiser Expenses	\$2,000	\$2,000
8009 Spirit Merchandise Expense	\$4,500	\$4,000
8011 Valentine's Grams Expense	\$1,000	\$1,500
8012 5th Grade Congrats Signs Expenses	\$1,000	\$1,000
8013 Boo Grams Expense	\$1,000	\$1,500
8014 Chick-Fil-A Tray Expense	\$5,000	\$2,000
8030 Jaguar Challenge Expenses	\$11,000	\$10,000
8040 Welcome Back Family Event Expenses	\$3,500	\$3,000
8041 BINGO Night Expense	\$2,000	\$2,500
8042 Holiday Shop Expense	\$15,000	\$10,000
8043 Winter Family Event Expenses	\$2,500	\$2,500
8044 Spring Carnival Expenses	\$12,000	\$5,000
<b>Total Expenditures</b>	<b>\$140,295</b>	<b>\$115,490</b>

\*Food pantry budget to equal what is available in restricted funds at the end of 24-25 year